

Jeff Wenzel  
Mayor

Pamala Hall  
Mayor Pro-Tem

Greg Hines  
Councilmember

Rena Bragg  
Mayor Pro-Tem

Dexter Sholar  
Councilmember

Carolyn Stanley  
Councilmember

# Town of Holly Ridge

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Heather Reynolds  
Town Manager

Tracy Martin  
Deputy Town Clerk

## May 10th, 2022, Summary of Regular Meeting

<u>Item #</u>	<u>Item</u>	<u>Action</u>
<u>1</u>	Call to Order - 6:34	Mayor Wenzel called the regular meeting to order at 6:34 p.m.
2.	Invocation & Pledge	Dr Joe Martin gave the Invocation, and the Pledge of Allegiance was led by Mayor Wenzel.
3.	Approval of Agenda	A motion was made by <i>Mayor Pro-Tem Hall</i> and seconded by <i>Councilman Sholar</i> to approve the agenda as presented. <i>All Agreed.</i>
4.	Persons wishing to Address the Town Council	Listed under the individual Public Hearings
5.	Public Hearings	<p>Possible approval of a Request for Contiguous Annexation submitted by Evolve Companies, LLC for two properties located on Drag Strip road consisting of approximately 2.41 acres and Identified as Parcel Numbers 019651 and 028331.</p> <p>Brad Schuler with Paramount Engineering spoke on the request for contiguous annexation.</p> <p>Rudolph Shepard asked questions regarding the annexation on Drag Strip Road.</p> <p>Alice Neal spoke regarding the annexation on Drag Strip Road.</p> <p>A motion was made by <i>Mayor Pro-Tem Hall</i> and seconded by <i>Councilman Hines</i> to approve</p>

**the request for contiguous annexation submitted by Evolve Companies, LLC for two properties located on Drag Strip Road consisting of approximately 2.41 acres. *All Agreed.***

**Possible Approval of a Request for a Zoning Map Amendment submitted by Evolve Companies, LLC from R-20 to Commercial for properties located on Drag Strip Road and Identified as Parcel numbers 019651 and 028331.**

**A motion was made by *Councilman Hines* and seconded by *Councilman Sholar* to approve a request for a Zoning Map Amendment submitted by Evolve Companies, LLC from R-20 to Commercial for properties located on Drag Strip Road and accept the Consistency Statement submitted by the Planning Board. *All Agreed***

**Possible approval of a Request for Contiguous Annexation submitted by the Town of Holly Ridge of approximately 5.42 acres of property found within the Camp Davis Industrial Park, Phase II and Identified as Parcel Number 063078.**

**A motion was made by *Councilman Sholar* and seconded by *Councilman Hines* to approve a request for Contiguous Annexation submitted by the Town of Holly Ridge of approximately 5.42 acres of property found within the Camp Davis Industrial Park, Phase II. *All Agreed***

**Possible adoption of an Ordinance Amending Chapter 8 – subdivisions – Section 8-36.6 of the Town’s Code of Ordinances to provide requirements related to Streets Intended for dedication to the Town.**

**A motion was made by *Councilwoman Bragg* and seconded by *Councilwoman Stanley* to approve an Ordinance Amending Chapter 8 – Subdivisions – Section 8-36.6 of the Town’s Code of Ordinances to provide Requirements related to Streets Intended for Dedication to the Town and accept the Consistency Statement provided by the Planning Board. *All Agreed.***

**Possible Approval of a Request for a Planned Unit Development Conceptual Plan submitted by Charles F. Riggs & Associates, Inc. The Property consists of approximately 16.977 acres and Identified as Parcel Number 016934.**

**Anna Gaskins spoke on the Planned Unit Development Conceptual Plan submitted by Charles F. Riggs & Associates.**

**Robin Stump spoke on the Planned Unit Development Conceptual Plan submitted by Charles F. Riggs & Associates.**

**Dennis Hewitt spoke on the Planned Unit Development Conceptual Plan submitted by Charles F. Riggs & Associates.**

**Pat Toler spoke on the Planned Unit Development Conceptual Plan submitted by Charles F. Riggs & Associates.**

**Charles F. Riggs spoke on the Planned Unit Development Conceptual Plan submitted by Charles F. Riggs & Associates.**

**Voting was as follows:  
Mayor Pro-Tem Hall – No  
Councilwoman Stanley – Yes  
Councilwoman Bragg – No  
Councilman Hines – Yes  
Councilman Sholar – Yes**

**Motion Passes**

**Possible approval of an Appropriation in the amount of \$ 1,960,261.00 for Expenditures related to the construction at Phase II, Camp Davis Industrial Park for the purpose of Economic Development.**

**A motion was made by *Councilman Sholar* and seconded by *Councilwoman Bragg* to approve an appropriation in the amount of \$1,960,261.00 for expenditures related to the construction at Phase**

**II, Camp Davis Industrial Park for the purposes of Economic Development. *All Agreed.***

**6. Town Manager Comments**

**Manager Reynolds gave her comments**

**7. Consent Agenda**

**A motion was made by *Councilwoman Stanley* and seconded by *Councilman Sholar* to approve the consent agenda as presented. *All Agreed.***

**8. Old Business**

**None**

**9. New Business**

**Oath of Office for Anna Gaskins as a Member of the Holly Ridge Planning Board as an ETJ Member for a term of three years.**

**A motion was made by *Councilman Hines* and seconded by *Councilwoman Stanley* to approve Anna Gaskins as an ETJ member of the Planning Board for a term of three years. *All Agreed.***

**Possible approval of Budget Amendment # 2 for Fiscal Year 2021-2022 for the purpose of adding revenue and expense line items to receive and expense Grant Funds for Phase 2 of Camp Davis Industrial Park and ARP Funds in the amount of \$1,950,957.67.**

**A motion was made by *Councilwoman Stanley* and seconded by *Mayor Pro-Tem Hall* to approve expending \$300,000 from the ARPA funds to close the gap in funding for Phase II of Camp Davis Industrial Park and Action to approve Budget Amendment 2021-2022.2 in the amount of \$2,010,261.00. *All Agreed***

**Possible approval of an amendment to the Town of Holly Ridge Policy for Street improvements and maintenance, Section 5(B)(vi)**

**A motion was made by *Councilwoman Bragg* and seconded by *Councilwoman Stanley* to approve the amendment to the Town of Holly Ridge Policy for Street Improvements and Maintenance, Section 5(B)(vi). *All Agreed.***

**Possible Acceptance of Contract to Audit Accounts between the Town of Holly Ridge and Thompson, Price, Scott, Adams & Co., PA for Fiscal Year ending June 30<sup>th</sup>, 2022.**

**A motion was made by *Councilman Hines* and seconded by *Councilwoman Bragg* to approve the contract with Thompson, Price, Scott, Adams & Co., PA for the purpose of auditing the Town's accounts in the amount of \$15,000 for Fiscal Year ending June 30<sup>th</sup>, 2022. *All Agreed.***

**10. Persons wishing to Address the Council**

**None**

**11. Town Council Comments**

**Councilwoman Stanley thanked everyone for coming to the meeting and she thanked all the employees for the job they are doing.**

**Councilwoman Bragg thanked everyone for coming to the meeting and she thanked all the departments for the job they are doing. Councilwoman Bragg thanked everyone for their continued prayers for her husband**

**Councilman Hines said he would like the 04/28/22 meeting summary to be corrected and the minutes to reflect his statement regarding Handicapped parking. What Councilman Hines stated was he wants the streets in the town to be fixed before any additional parking of any kind is done in the town.**

**Mayor Pro-Tem Hall thanked Anna Gaskins for joining the Planning Board.**

**12. Announcements**

**Mayor Wenzel read the announcements.**

**13. Closed Session**

**A motion was made by *Councilman Hines* and seconded by *Mayor Pro-Tem Hall* to go into Closed Session. *All Agreed.***

**Pursuant to NCGS 143-318.11 (a)(3) for the purposes of consulting with an attorney employed or retained by the Town to preserve the attorney client privilege between the attorney and Town**

**in relation to the matter of *Alexander Industries, LLC vs. The Town of Holly Ridge, North Carolina Ewan Richards, Lori Faircloth.***

**A motion was made by *Councilman Hines* and seconded by *Councilwoman Bragg* to come out of Closed Session. *All Agreed.***

**Town Council accepted recommendation from the Town's legal counsel.**

**14. Adjournment**

**A motion was made by *Councilman Hines* and seconded by *Councilman Sholar* to adjourn at 8:30 p.m. *All Agreed.***